



## Applicant Enrolment Form

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### IMPORTANT

1. Please complete the form in full.
2. Applications with incomplete information and/or not accompanied with supporting documents will not be considered.
3. Where not applicable, please indicate "N/A"
4. **"International"** Applicants are ONLY those for whom William Angliss arranges the student visa. Otherwise they are deemed as **"Applicants resident in Singapore"**.

No.	Checklist for Applicant	✓
1	NRIC/FIN/Passport	
2	Highest Education Certificate and Transcripts	
3	2 Passport Size Photographs (white background)	
4	CV (if applicable)	

*Please make sure you fill in the correct sections of the form.*

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Name of Applicant	
Student ID	
Course	
Course Intake ID	
Period	From : _____ To : _____
Agent (if any)	
Applicant Category	SPR <input type="checkbox"/> SPF <input type="checkbox"/> SPL <input type="checkbox"/> INT <input type="checkbox"/>

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**COURSE SELECTION**

Please select from the courses available and enter in the details below

Course enrolled: \_\_\_\_\_

Type of Sponsorship <i>Please tick (✓)</i>	
Self-sponsored	
Employer Sponsored	
Corporate Sponsored	

**SECTION 1 - ALL: APPLICANT DETAILS**

Full Name in as in NRIC/FIN/Passport <i>(Underline Surname / Family name)</i>	Date of Birth (DD/MM/YYYY)
	Gender Male <input type="checkbox"/> Female <input type="checkbox"/>
	Country of Birth
Email Address	Contact No.

**SECTION 2 - PART A : APPLICANTS RESIDENT IN SINGAPORE ONLY**

**Note: Applicants resident in Singapore** are all Applicants studying here under their own pass.

*If you are an **International** Applicant please go straight to Section 3.*

*If you are an Applicant Resident in Singapore please complete Section 2 and leave out Section 3*

NRIC Number / FIN Number	
Type of Residency in Singapore	Race
Singaporean <input type="checkbox"/>	Chinese <input type="checkbox"/> Eurasian <input type="checkbox"/>
Singapore-PR <input type="checkbox"/>	Malay <input type="checkbox"/> Others <input type="checkbox"/>
Non-Singaporean <input type="checkbox"/>	Indian <input type="checkbox"/>
Residential Address in Singapore	
Postal Code	

Are you currently attending / intending to attend any WSQ course / Government funded programme at other WSQ training provider / Polytechnic / ITE?

Yes

No

If yes, please specify: \_\_\_\_\_

For **Male** Applicants Only: Have you completed Singapore National Service?

If Yes, when is your next Reservist? \_\_\_\_\_

If No, when are you due for Singapore National Service? \_\_\_\_\_

**SECTION 2 – PART B: EMPLOYMENT DETAILS (APPLICANTS RESIDENT IN SINGAPORE ONLY )**

If you are an **International** Applicant please go straight to Section 3.

**Employment Details**

Employment Status <i>Please tick (✓)</i>			
Employed Full-time	<input type="checkbox"/>	Unemployed	<input type="checkbox"/>
Employed Part-time	<input type="checkbox"/>	Never worked	<input type="checkbox"/>

If **employed**, please complete **Part C-current** employment details and **Part D - previous** employment details.

If **unemployed**, please complete **Part D - previous** employment details.

If **never worked**, please skip Part C & D

**SECTION 2 – PART C : CURRENT EMPLOYMENT (APPLICANTS RESIDENT IN SINGAPORE ONLY )**

Company Name	
Company Address	
Post Code	
Name of Contact Person at place of employment	Designation of Contact Person
Email	Contact Number
Industry Sector  Tourism <input type="checkbox"/> Tour & Travel <input type="checkbox"/> Hospitality <input type="checkbox"/> Attractions <input type="checkbox"/> MICE & Events <input type="checkbox"/> Others <input type="checkbox"/>  <i>If others, please specify:</i> _____	Position
Start Date of Current Job (DD /MM / YYYY)	
Salary Range	
\$1000 and below <input type="checkbox"/>	\$2001-\$2500 <input type="checkbox"/>
\$1001-\$1500 <input type="checkbox"/>	\$2501-\$3000 <input type="checkbox"/>
\$1501-\$2000 <input type="checkbox"/>	\$3001 and above <input type="checkbox"/>

**SECTION 2 – PART D: PREVIOUS EMPLOYMENT (APPLICANTS RESIDENT IN SINGAPORE ONLY)**

Industry Sector	
Tourism <input type="checkbox"/>	Tour & Travel <input type="checkbox"/>
Hospitality <input type="checkbox"/>	Attractions <input type="checkbox"/>
MICE & Events <input type="checkbox"/>	Others <input type="checkbox"/>
<i>If others, please specify:</i> _____	

**SECTION 3: INTERNATIONAL APPLICANTS ONLY**

*Note: **International** Applicants are ONLY those Applicants where William Angliss arrange the Applicant's visa.*

National Identity Card No: <i>(If applicable)</i>			
Nationality		Country of Nationality	
Passport No	Issue Date (DD/MM/YYYY)	Expiry Date (DD/MM/YYYY)	Country of Issue
Residential Address in Singapore <i>(If applicable)</i>			
Post Code			
Residential Address in Home Country			
Post Code		Country	
<b>Next of Kin's Information</b>			
Next of Kin's Name		Next of Kin's Relationship to Applicant	
Next of Kin's Address in Home Country		Next of Kin's Contact in Home Country	
Post Code		Country	

**SECTION 4: EMERGENCY CONTACT IN SINGAPORE**

Name	
Relationship to Applicant	
Contact Number	

**SECTION 5: APPLICANT'S ACADEMIC BACKGROUND**

<i>Please tick (✓) the highest qualification obtained</i>			
NO FORMAL QUALIFICATION		OTHER POST-SECONDARY QUALIFICATIONS	
PRE-PRIMARY		OTHER POST-SECONDARY CERTIFICATES	
LOWER PRIMARY		POLYTECHNIC DIPLOMA	
PRIMARY PSLE		ITE DIPLOMA	
PRIMARY PSLE EQUIVALENT		DIPLOMA (PEI)	
LOWER SECONDARY		DIPLOMA (OVERSEAS)	
LOWER SECONDARY EQUIVALENT		OTHERS (PROFESSIONAL QUALIFICATIONS)	
N LEVEL OR EQUIVALENT		WSQ DIPLOMA	
O LEVEL OR EQUIVALENT		WSQ SPECIALIST DIPLOMA	
ITE SKILLS CERTIFICATION (ISC)		UNIVERSITY FIRST DEGREE	
A LEVEL OR EQUIVALENT		UNIVERSITY FIRST DEGREE (OVERSEAS - STUDIED ON CAMPUS)	
NITEC/POST NITEC		UNIVERSITY FIRST DEGREE (THROUGH EDP/DISTANCE LEARNING)	
HIGHER NITEC		UNIVERSITY POSTGRADUATE DIPLOMA	
MASTER NITEC		UNIVERSITY POSTGRADUATE MASTER DEGREE	
WSQ CERTIFICATE		UNIVERSITY POSTGRADUATE DOCTORATE DEGREE	
WSQ HIGHER CERTIFICATE		WSQ GRADUATE CERTIFICATE	
WSQ ADVANCE CERTIFICATE		WSQ GRADUATE DIPLOMA	

**SECTION 6: ENGLISH PROFICIENCY (PLEASE PROVIDE PROOF OF ENGLISH PROFICIENCY)**

<i>Highest English Spoken Qualification(s) obtained</i>	
IELTS <input type="checkbox"/>	TOFEL <input type="checkbox"/> Others <input type="checkbox"/> <i>If others, please specify:</i> _____
English Spoken Score	English Spoken Qualification Year Attained

**SECTION 7: HOW DID YOU HEAR ABOUT WILLIAM ANGLISS INSTITUTE?**

Google <input type="checkbox"/>	Education Fair <input type="checkbox"/>	Networking event <input type="checkbox"/>
Newspaper <input type="checkbox"/>	HR Manager <input type="checkbox"/>	Melbourne office <input type="checkbox"/>
WAI Website <input type="checkbox"/>	SSG website <input type="checkbox"/>	Others <input type="checkbox"/>
<i>If others, please specify:</i> _____		
Once you finish your training, would you like William Angliss Institute to contact or email you to discuss how you can continue your learning journey at a higher level and what new courses are available? <i>(Please tick)</i>		
Yes <input type="checkbox"/>	No <input type="checkbox"/>	





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**Enrolment Checklist** *(Please tick)*

No.	Item	✓
1	Enrolment Form	<input type="checkbox"/>
2	Photocopy NRIC/FIN/ Passport of Applicant	<input type="checkbox"/>
3	Highest Education Certificate and Transcripts (Translated and Notarized)	<input type="checkbox"/>
4	2 Passport Size Photographs (white background)	<input type="checkbox"/>
5	CV (if applicable)	<input type="checkbox"/>
6	Student met entry requirements	<input type="checkbox"/>
7	Verification of Documents	<input type="checkbox"/>
8	Conducted Pre-Course Counselling	<input type="checkbox"/>
9	Direct Sales	<input type="checkbox"/>
10	Through Agent (Agent Code: _____ Name: _____)	<input type="checkbox"/>

**Comments if any**

**CARRIED OUT BY**

**Name** : \_\_\_\_\_ **Date** : \_\_\_\_\_  
**Designation** : \_\_\_\_\_ **Signature** : \_\_\_\_\_

**CHECKED BY**

**Name** : \_\_\_\_\_ **Date** : \_\_\_\_\_  
**Designation** : \_\_\_\_\_ **Signature** : \_\_\_\_\_

**APPROVED BY MANAGEMENT TEAM**

**Name** : \_\_\_\_\_ **Date** : \_\_\_\_\_  
**Designation** : \_\_\_\_\_ **Signature** : \_\_\_\_\_